# INSTRUCTIONS FOR THE APPLICANT

This template is used to fill in the project description by the applicant under the call *09I01-03-V06 – ERC Visiting grants.* The structure of this template **must be maintained** and prepared in such a way as to allow an efficient and fair examination of each application. Sections 1, 2 and 3 are identical to the evaluation criteria. Only complete applications which address all the mandatory sections set out in this template and in the call will be included in the evaluation process.

The project description shall not exceed 10 pages. All tables, numbers, references, or other relevant information must be included in the project description and count towards the total page limit. The maximum limit must not be circumvented by inserting external hyperlinks. Content that exceeds the page limit will not be taken into account and will not be subject to expert evaluation, so it is highly recommended to comply with the page limit.

**Formal requirements for the description of the project:**

The prescribed font to use in the project description is Times New Roman or Arial, minimum size 11. The page size is A4 with edges of at least 1.5 cm. Page numbering should be maintained in the project description.

Delete all auxiliary data in this template highlighted in grey before submitting.

Project description (template) under call 09I01-03-V06 ERC Visiting grants

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Title of the project:

Information about the Visiting researcher:

|  |  |
| --- | --- |
| **Name and Surname** |  |
| **Identification:**  | (*ORCID / Researcher ID / other - specify)* |
| **Research organisation** |  |
| **Organisational unit** |  |
| **Address of the Research organisation** |  |

Information about the ERC Principal investigator - Host researcher

|  |  |
| --- | --- |
| **Name and Surname** |  |
| **Position**  |  |
| **Personal web page** |  |

Information about the Research organisation of the ERC PI - Host organisation

|  |  |
| --- | --- |
| **Name** |  |
| **Address**  |  |
| **Web page** |  |

# EXCELLENCE

*Specification of the aspects relevant for this section*:

*Excellence and experience of the researcher.*

*Potential of the researcher to be awarded an ERC grant.*

*Relevance of the problems/needs to which the project is focused on.*

*Appropriateness, timeliness and relevance of the proposed methodology to the objectives of the project.*

## State of the art

*Briefly describe state of the art in the area the project will address.*

*Describe the problems/needs the project plan to address.*

## Excellence of the project

*Describe main goals of the project and their relevance to the abovementioned problems/needs.*

*Describe how the project goes beyond the currently available solutions*

*Describe expected results of the project.*

## Excellence of researcher

*(maximum 2 pages)*

**Curriculum Vitae**

**Education**

200? PhD.

Name of Faculty/ Department, Name of University/ Institution, Country

199? Master

Name of Faculty/ Department, Name of University/ Institution, Country

**Current position(s)**

201? – Current Position

Name of Faculty/ Department, Name of University/ Institution/ Country

200? – Current Position

Name of Faculty/ Department, Name of University/ Institution/ Country

**Previous positions**

200? – 200? Position held

Name of Faculty/ Department, Name of University/ Institution/ Country

200? – 200? Position held

Name of Faculty/ Department, Name of University/ Institution/ Country

**Fellowships and awards**

200? – 200? Scholarship, Name of Faculty/ Department/Centre, Name of University/ Institution/

Country

200? Award, Name of Institution/Country

199? – 199? Scholarship, Name of Faculty/ Department/Centre, Name of University/ Institution/

Country

**Supervision of graduate students and postdoctoral fellows (if applicable)**

200? – 200? Number of Postdocs/ PhD/ Master Students
Name of Faculty/ Department/ Centre, Name of University/ Institution/ Country

**Teaching activities (if applicable)**

200? – Teaching position – Topic, Name of University/ Institution/ Country

200? – 200? Teaching position – Topic, Name of University/ Institution/ Country

**Organisation of scientific meetings (if applicable)**

201? Please specify your role and the name of event / Country

200? Please specify type of event / number of participants / Country

**Institutional responsibilities (if applicable)**

201? – Faculty member, Name of University/ Institution/ Country

201? – 201? Graduate Student Advisor, Name of University/ Institution/ Country

200? – 200? Member of the Faculty Committee, Name of University/ Institution/ Country

200? – 200? Organizer of the Internal Seminar, Name of University/ Institution/ Country

200? – 200? Member of a Committee; role, Name of University/ Institution/ Country

**Commissions of trust (if applicable)**

201? – Scientific Advisory Board, Name of University/ Institution/ Country

201? – Review Board, Name of University/ Institution/ Country

201? – Review panel member, Name of University/ Institution/ Country

201? – Editorial Board, Name of University/ Institution/ Country

200? – Scientific Advisory Board, Name of University/ Institution/ Country

200? – Reviewer, Name of University/ Institution/ Country

200? – Scientific Evaluation, Name of University/ Institution/ Country

200? – Evaluator, Name of University/ Institution/ Country

**Membership in scientific societies (if applicable)**

201? – Member, Research Network “Name of Research Network”

200? – Associated Member, Name of Faculty/ Department/ Centre, Name of University/ Institution/ Country

200? – Founding Member, Name of Faculty/ Department/ Centre, Name of University/ Institution/ Country

**Major collaborations (if applicable)**

Name of collaborators, Topic, Name of Faculty/ Department/ Centre, Name of University/ Institution/ Country

**Career breaks (if applicable)**

Exact dates Please indicate the reason and the duration in months

**Overview of the most important grants in the last 5 years** *(max. 5)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project name** | **Source of funding** | **Budget (EUR)** | **Implementation period** | **Role of the researcher   in the project** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Overview of the most important outputs of the researcher** *(max. 5)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Publication title** | **Type of output** *(e.g. publication, dataset, software, patent, service, product, etc.)*  | **Short description** | **Role of the researcher** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Briefly describe your most important research and/or innovation achievements and how they bring unique expertise in relevance with the proposed project.**

## Methodology

*Describe applied methods and procedures, their sustainability and interconnection.*

*Describe how the proposed methods and procedures will ensure the achievement of the project’s objectives.*

*Describe the link between the applicant and the host researcher, and proposed procedures and methods.*

*Describe possible challenges in the implementation of the project in relation to the methodology and the proposed way to overcome them.*

# IMPACT

*Specification of the aspects relevant for this section*:

*Adequacy of expected results and impact of the project – qualitative and quantitative.*

*Potential impact of the visit on the visiting researcher and his/her career and his/her potential to be awarded an ERC grant.*

# PROJECT IMPLEMENTATION

###

*Specification of the aspects relevant for this section*:

*Quality and efficiency of the project plan, feasibility of planned activities.*

*Quality of the project plan structure and timeline of the project visit.*

*Adequacy of the proposed deliverables.*

## Project plan

*Describe the structure of the project visit.*

*Indicate the timeline of the project visit – duration of the visit (minimum 1, maximum 6 months) and describe the plan of the visit.*

## Deliverables

*Indicate the deliverables of the implemented project, e. g.:*

* *Submission of an application to one of the ERC calls (mandatory)*
* *Number of publications in peer-reviewed journals (optional)*
* *Involvement in other projects or collaborations (optional)*
* *Number of patent applications (optional)*
* *Other according to the applicant’s proposal (optional)*